

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 5th JUNE 2017** at **7.00PM**.

S/01 PRESENT

Chairman: Councillor M Clarke

Councillors: Cobley, Gill, Ginger, Jones, Lyle, Parry, Paton and Perks.

Officers: Gina Wilding, Town Clerk
Sean Turgoose, DLF & Market Supervisor
Sarah Hughes, Finance Assistant
Tony Caton, Market Officer

Also Attending: Councillor Pote
Councillor Garner

The new Chairman Councillor Mark Clarke thanked the previous chair, Councillor Rose Jones on behalf of the committee for her good chairmanship. He said he hoped to be able to do as well.

S/02 HEALTH & SAFETY

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

S/03 APOLOGIES

No apologies were received.

S/04 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

| <u>Councillor</u> | <u>Item</u> | <u>Reason</u> |
|-------------------|-------------|---------------|
| None. | | |

Conflicts of Interest

| <u>Councillor</u> | <u>Item</u> | <u>Reason</u> |
|-------------------|-------------|--------------------------|
| Councillor Parry | | Chair of Ludlow in Bloom |

| | | |
|-------------------|------|----------------------|
| Councillor Ginger | 9&11 | Shopkeeper in Ludlow |
| Councillor Clarke | 8 | Resident in Ludlow |

Personal Interests

| <u>Councillor</u> | <u>Item</u> | <u>Reason</u> |
|-------------------|-------------|--|
| Councillor Lyle | 10 | Involved with Fringe Festival |
| Councillor Paton | 10 | Fringe Festival Organiser |
| Councillor Perks | 8 | Resident of Ludlow and previously requested related agenda item on IOL Forum |
| Councillor Cobley | 9 | Relative is an occasional user of skate park |

S/05 PUBLIC OPEN SESSION

There were no members of the public present

S/06 LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION

Councillor V Parry, Ludlow South informed members that she has had an initial meeting with the new Portfolio Holder at Shropshire Council regarding tourism in Ludlow. He has agreed to meet with her again to discuss the matter in more detail. Date TBC.

S/07 MINUTES**RESOLVED (Unanimous) MC/TG**

That the minutes of the Services Committee meeting held on the 3rd April 2017, be approved as a correct record and signed by the Chairman.

S/08 ITEMS TO ACTION**RESOLVED (Unanimous) MC/TG**

To note the Items to Action.

S/09 STREET LIGHTING**RESOLVED (Unanimous) TG/VP**

To amend the proposed recommendation to an alternative agreed by the committee.

S/10 RESOLVED (Unanimous) GP/GG

That:

i) Due to recent break in attempts and thefts from town centre businesses, the Town Council 's Street Lighting is left as it is for reasons of security, crime prevention, provision of adequate lighting for CCTV images and reassurance for all residents and businesses.

ii) Shropshire Council are approached regarding the reported countywide review of lighting due to take place over a five year period, and asked to officers to clarify the nature and timetable for reviewing street lighting in Ludlow.

S/11 WHEELER ROAD SKATE PARK

Councillor Parry informed the committee that Councillor Huffer has received a request for a new skate park on Lower Gallows Bank and encouraged communication if the project proceeded.

RESOLVED (Unanimous) MC/GG

That Councillor Jones liaises with the Wheeler Road Skate Park users to seek a detailed proposal including plans and costings to be brought to a future Services meeting.

S/12 EVENTS SQUARE

Councillors noted that the benches are removed for the cultural activities on the square, and suggested putting the benches back in situ to deter parking as often as possible without getting in the way of cultural events.

RESOLVED (Unanimous) MC/GP

That the Town Clerk:

- i) Brings a report to Council on 19 June 2017 to explain all aspects of the situation including:
- The current parking order with Shropshire Council.
 - The possibility of a day-time parking order that will not prevent cultural events and street trading.

S/13 LUDLOW MARKET

Councillor Gill left the meeting at 8pm
Councillor Gill re-entered the meeting at 8.03pm

RECOMMENDED (5:3:1) MC/GP

- i) To approve the Calendar of Events market timetable for 2017/18 because it enables all users of the market, namely Town Council market traders, Local to Ludlow market traders, Antiques market traders, Tinsel Tuesday market traders to complete their trading prior to Christmas.
- ii) To refuse the proposal to put up temporary stalls on Events Square because of an unacceptable financial and H&S risk for the Town Council.

S/14 LUDLOW MUSEUM AT THE BUTTERCROSS

RESOLVED (Unanimous) MC/RJ

To note the update regarding:

- i) The success of the first presentation on landscape archaeology and settlement on 1 June 2017 at Ludlow Museum at the Buttercross.
- ii) The Portable Antiquities Scheme (PAS) temporary exhibition celebrating the resident artefacts that are special to the Buttercross including the Bitterly Hoard, Pommel and filigree ring, showcasing a curated metal detectorist collection, and highlighting the recent work and future acquisitions by the Friends of Ludlow Museum including the Talbot, South Shropshire hoard and locket runs from June – August 2017

S/15 REPORTS FROM REPS ON OUTSIDE ORGANISATIONS

RESOLVED (8:1:0) MC/GP

That:-

- i) The Chairmen of each committee suggests which Outside Organisations' minutes would be most appropriate for their committee.
- ii) The Town Clerk allocates any remaining outside orgs in consultation with the Chairmen
- iii) Only authorised minutes of meetings are accepted as an update from Outside Organisations.

The meeting closed at 8.15pm

Chairman

Date

N.B. No Closed Session Minutes will be issued.